



Application Date: \_\_\_\_\_

## 2024 Special Event Electrical Request

(please print)

Event Name \_\_\_\_\_ Event Date \_\_\_\_\_

Organization Name \_\_\_\_\_ Event Coordinator \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Daytime Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Email \_\_\_\_\_ Fax \_\_\_\_\_

In order to prevent loss of electrical power, it is necessary to know the maximum electrical needs for your event. Please return this application to the City of Livermore’s Permit Center at least two weeks prior to your event. Electricity for any special event is limited to 110 volts only. Power will be provided according to the request on your application. Please be as thorough and accurate as possible. Late requests will only be honored at the discretion of the City of Livermore’s Maintenance Division Personnel. Any late requests will be subject to a “Late Fee Charge” of between \$99 and \$198.

NOTE: Electrical call-outs due to unauthorized use of electricity will be billed to the Event Coordinator and the user at a rate of \$198 per hour with a two-hour minimum.

For further information, please call (925) 960-8020

	Location	Type of Equipment	Electricity Required*	How Many Units?
Example	Bankhead	Snow cone machine	10 AMPS	2
Example	Flagpole	Hot dog cooker	1,500 watts	1

\*AMPS or wattage can be found on the data plate near the serial number

Signature of authorized representative \_\_\_\_\_

Print name \_\_\_\_\_ Title \_\_\_\_\_

**Return application form to:** Permit Center  
City of Livermore  
1052 S Livermore Ave  
Livermore, CA 94550  
Permitcenter@livermoreca.gov