

Mini Grant Application Evaluation Criteria

Applicant: _____

Project or Program : _____

	Proposal Score
Commissioner Evaluation <i>(Items 1-4: maximum of 50 points)</i>	
Application Submission Completed by Staff	
Minimum Point Threshold to be Considered for Funding	25

1. Project or Program Evaluation **(Maximum of 20)** _____

- ♦ The applicant is qualified and has the capacity to produce this project/program.
 - ♦ The applicant is able to achieve the stated goals and outcomes.
 - ♦ The project/program specifically addresses one or more of the goals described in the Cultural Arts Master Plan.
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2. Funding/Budget **(Maximum of 10)** _____

- ♦ Project/program and administrative budgets are reasonable.
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3. Alternative Funding Sources **(Maximum of 10)** _____

- ♦ The applicant has secured other funds in either financial or in-kind support.
 - ♦ If applicable, will the applicant charge a fee and/or produce other income that may be used to support this project/program.
 - ♦ The applicant has secured the funds necessary to complete the project or program.
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4. Community Support and Collaboration **(Maximum of 10)** _____

- ♦ Has the applicant secured partners within the Livermore community to achieve the project/program goals?
 - ♦ The project/program is accessible to a diversity of Livermore residents? (lower income residents, disabled, the elderly, youth, cultural diversity, etc).
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THIS SECTION TO BE COMPLETED BY CITY STAFF

5. Application Process

Has the application been completed according to the checklist? ___ Yes ___ No

6. Has the Applicant applied before under the Mini Grant Program?

If so, when? _____

7. Did the applicant receive recommendation for funding for prior applications?

8. Did the applicant submit a final report for prior project?