



## GENERAL PLAN AMENDMENT

### How to apply for a General Plan Amendment

#### ***What is a General Plan Amendment?***

The General Plan is the City's long range plan for growth and development. It states what general uses may be conducted on land throughout the City. A General Plan Amendment changes the land use designation for a piece of property or larger area.

#### ***When may I submit an application for an amendment?***

By law, General Plan Amendments can only be considered and acted upon up to four times a year. Livermore normally schedules amendments in March, July, and November. You need to submit your application at least twelve weeks in advance. Contact the Planning Division to determine deadlines for submittal. Additional time may be required if an Environmental Impact Report (EIR) is required. For details about EIR requirements, see the Environmental Assessment informational handout.

#### ***Who decides whether to approve a request for a General Plan Amendment?***

The Planning Commission holds a Public Hearing on the request and makes a recommendation to the City Council. The City Council then holds a Public Hearing and makes a final determination on the General Plan Amendment request.

#### ***What Documents do I Submit?***

- A completed application form signed by the property owner
- Application Fee. Refer to Fee Sheet
- Project Description
- Site Photographs
- Environmental Assessment Form
- 16 copies of the site plan (see attached)
- One 8.5" x 11" reduction of all drawings
- One 8.5" x 11" transparencies of all drawings
- A statement of justification and support for your application
- School Mitigation Information, if needed