

## ***Residential Project Inspection Requirements***

So that we may better serve you, please observe the following when requesting an inspection:

- Inspections must be requested prior to 6:00 AM of the business day. Inspections may be requested no more than one week in advance. You may talk to your inspector or receive your approximate one hour inspection window by calling (925) 960-4445 between 7:00 and 8:00 am the day of your inspection.
- Calls are not returned from the inspection request recorder. If you have questions call 960-4410.
- The project address must be easily seen from the street
- The stamped “reviewed” set of plans, the permit and special inspection forms, where applicable, must be on the site and readily accessible to the building inspector and the special inspector at all times.
- Deferred submittals and changes to the “reviewed” plans must be submitted to the Building Division, reviewed, and returned to the project before requesting an inspection that involves the change.
- There must be an adult (18 years or older) present for any inspections of the interior of an occupied building.
- If an adult cannot be present for an inspection of the exterior of an occupied building, a note must be left on the gate of any fenced area giving permission for the inspector to enter the area. **Note: The inspector will not enter a yard where pets are loose.**
- Provide a ladder that extends 3’ above the roof and meets OSHA requirements if needed.
- Furnace and A/C have HERS report and attic access

**Smoke and carbon monoxide detectors will be inspected on residential reroofs.**

Updated 3/28/2023

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